

CSEA Approved Election Procedures

1. Candidate Procedures

Nomination

Candidates may nominate themselves electronically or by using the written nomination form. Members may nominate another member only by using the written nomination form, and the nominee must sign the form accepting the nomination. Write-in votes will not be allowed.

Position Statements/Photographs

Candidates may submit an **electronic** position statement to CSEA if they would like to have it included with all candidates' position statements. Hand-written or typed position statements will not be accepted.

Position statements for the CSEA Board of Directors will be **limited to 250 words**. Position statements for CEA Delegate Assembly and NEA Representative Assembly will be **limited to 50 words**.

Candidates may email a photo to CSEA if they would like to have it included with their position statements. Photos submitted electronically must be submitted as a jpg attachment. Alternatively, candidates may make arrangements to come to the CSEA office to have their photograph taken. No other formats will be accepted.

Campaigning

Candidates are expected to follow the CSEA timeline to begin their campaign.

Campaigning on District e-mail is personal use and is in violation of the District Acceptable Use Agreement if it is generated from a District computer.

Candidates shall not use District phones to campaign.

2. Procedures for Association Representatives

Association Representatives are expected to post candidate campaign materials on the CSEA bulletin board in the building as soon as they are received.

3. Procedures for CSEA

CSEA will prepare one set of AR labels for candidates within 24 hours after receiving the request. The labels may be picked up or sent through the pony. If the candidate prefers that the labels be sent through the pony, they should understand that it may take several days for them to arrive and that sometimes mail is lost in the pony system. CSEA will bill candidates for labels supplied and copies made at the actual cost to CSEA.

If requested, CSEA will provide candidates with a list of members by building in paper form or electronically within 24 hours of receiving the request.

CSEA will advertise that write-in votes will not be accepted.

CSEA will notify candidates of the campaign procedures by email and by mail.

CSEA will notify members of the campaign procedures by email.

CSEA will provide printed position statements to the ARs to post and share in their buildings.

CSEA will send an email to all members with a link to candidate position statements posted on the CSEA website.

CSEA will invite candidates for NEA RA and CSEA Board of Directors to introduce themselves at the AR meeting immediately before the election is to be held.